



STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**

**PHIL BREDESEN**

6<sup>th</sup> FLOOR, ANDREW JOHNSON TOWER

**LANA C. SEIVERS, Ed.D.**

TO: System and Building Level Testing Coordinators  
Supervisors of Instruction  
Special Education Supervisors  
504 Coordinators

FROM: John W. Scott, Assistant Commissioner of Teaching and Learning  
Joseph E. Fisher, Assistant Commissioner of Special Education

DATE: July 24, 2004

RE: TCAP Test Accommodations for **All Students**

The implementation of **No Child Left Behind** has raised awareness of the importance of focusing on the individual needs of ALL students. The use of accommodations in the classroom is one way to assist our students in meeting their educational goals. All **TCAP test accommodations** have been updated and revised for the 2004-2005 school year.

Thirteen training sessions to assist educators in the use of Allowable, Special and ELL Test Accommodations in the classroom will be conducted on the dates listed below. Directions to each training site are attached or may be downloaded from the Tennessee Department of Education Website at: <http://www.state.tn.us/education/speced/> on the **Assessment or Announcements page**.

We urge each of your system and building level testing administrators, special education supervisors, ESL Coordinators and other key educators in your system to learn more about enabling all students to reach their potential on TCAP assessments. In addition, this year we would encourage each school system to send teams of general education and special education teachers from elementary, middle, and high school instructional levels to these trainings, so that faculty from your system can all be trained at the school level on the use of accommodations throughout instruction and on the TCAP assessments. Registration is not required for attendance at these training sessions.

**TRAINING SCHEDULE\***

Date	Location	Time
September 27, 2004	Memphis	9:00 a.m. – 11:30 a.m.
September 27, 2004	Memphis	1:00 p.m. – 3:30 p.m.
September 28, 2004	Memphis	9:00 a.m. – 11:30 a.m.
September 29, 2004	Jackson	9:00 a.m. – 11:30 a.m.
September 29, 2004	Jackson	1:00 p.m. – 3:30 p.m.
October 1, 2004	Algood	9:00 a.m. – 11:30 a.m.
October 11, 2004	Jonesboro	9:00 a.m. – 11:30 a.m.
October 12, 2004	Knoxville	9:00 a.m. – 11:30 a.m.
October 12, 2004	Knoxville	1:00 p.m. – 3:30 p.m.
October 13, 2004	Chattanooga	9:00 a.m. – 11:30 a.m.
October 13, 2004	Chattanooga	1:00 p.m. – 3:30 p.m.
October 14, 2004	Nashville	9:00 a.m. – 11:30 a.m.
October 14, 2004	Nashville	1:00 p.m. – 3:30 p.m.

\*Locations and directions for Training Sites are attached.

cc: Lana Seivers, Commissioner of Education  
Keith Brewer, Deputy Commissioner of Education  
Mary Reel, Director of Evaluation and Assessment

**Memphis**  
**TEACHING AND LEARNING ACADEMY—AUDITORIUM**  
2485 Union Ave., Memphis, TN  
(901) 320-3423

**September 27<sup>th</sup>**

9:00 a.m. – 11:30 a.m. or 1:00 – 3:30 p.m. (Repeat Sessions)

**September 28<sup>th</sup>**

9:00 a.m. – 11:30 a.m. (Repeat Session from September 27<sup>th</sup>)

**From points east into Memphis on I-40 West**

- Stay on I-40 and it turns into Sam Cooper Blvd (Do NOT get onto I-240)
- Take Sam Cooper Blvd (going West) until it ends
- Sam Cooper Blvd feeds into Broad St.
- Take Broad St. to the last stoplight -- at Hollywood (just a few miles)
- Turn Left onto Hollywood.
- Stay on Hollywood (you will cross Poplar Ave.)
- Turn right onto Union Ave.
- The Teaching and Learning Academy is immediately on the left.

**Jackson**  
**JACKSON STATE COMMUNITY COLLEGE—McWHERTER CENTER**  
2046 North Parkway, Jackson, TN  
(731) 424-3520

**September 29<sup>th</sup>**

9:00 a.m. – 11:30 a.m. or 1:00 – 3:30 p.m. (Repeat Sessions)

**From Points East and West on I-40 W**

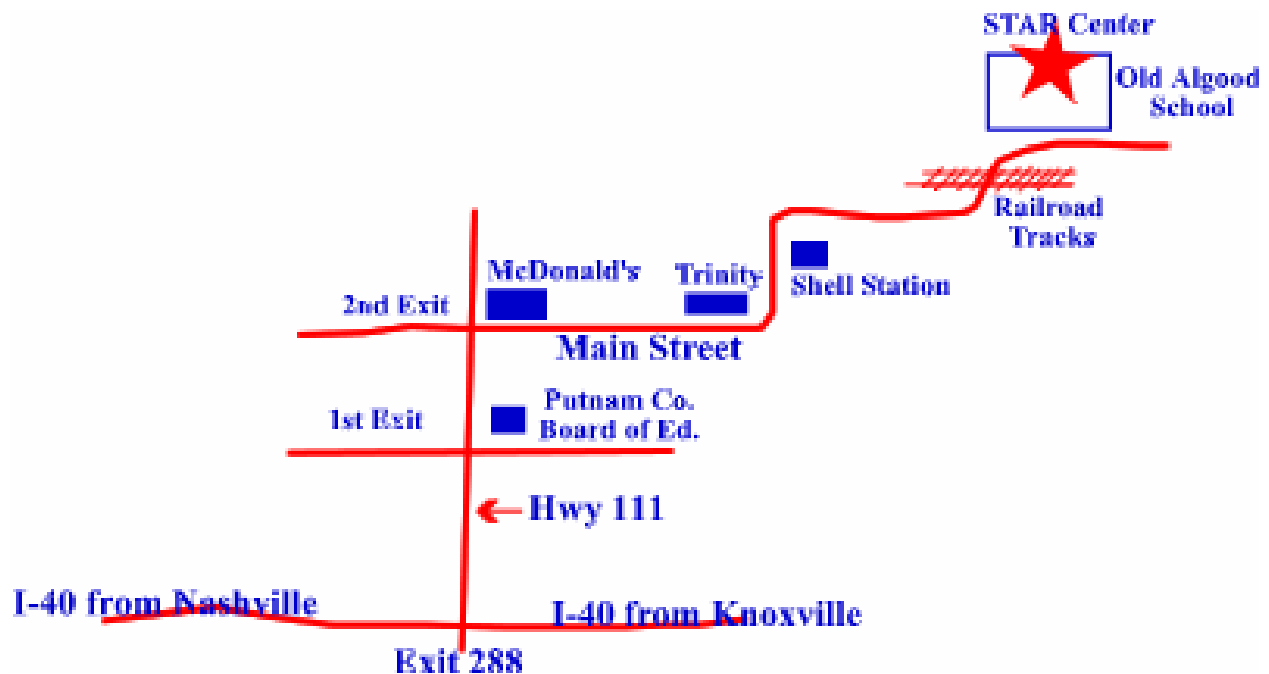
- Take Exit #85 (Christmasville Rd. Exit) onto F.E. Wright Drive.
- There will be a sign directing to Jackson State Community College.
- Travel South for one mile.
- Continue straight through the light and take the next Left (immediately after the intersection of North Parkway/Hwy 412) to reach the McWherter Center for Advanced Industrial Technologies
- The McWherter Center is located on the corner of F.E. Wright Drive and North Parkway  
OR
- Go through North Parkway intersection (continuing on F.E. Wright Drive) and turn Left into Jackson State Community College
- McWherter Center will be on the Left with parking

**Algood**  
**STAR CENTER—AUDITORIUM (Putnam County)**  
**Main Street, Algood, Tennessee 38506**  
**(931) 537-2482**

**October 1<sup>st</sup>**  
9:00 a.m. – 11:30 a.m.

**Traveling East and West on I-40**

- From I-40, get off at Exit #288
- If traveling from Knoxville – turn Right
- If traveling from Nashville – turn Left
- You'll be traveling North on HWY. 11, toward Algood & Livingston. Pass the first exit (Putnam County School Board is up on a hill to the right)
- Get off at the next exit (Algood Exit)
- Turn Right onto Main Street (McDonald's will be in front of you). Follow Main Street past the Algood CB Grocery Store on the right. (Another landmark will be the Trinity Church) on the left. You'll go through a big S curve that will take you past the Shell Station on the right.
- Main Street continues through the sharp right at the Shell Station. You'll see the Post Office on the left. Continue on Main St. across the railroad tracks. The old Algood School on the left.



**JONESBORO**  
**WASHINGTON COUNTY BOARD OF EDUCATION**  
405 W. College St., Jonesboro, TN – 37659  
(423) 753-1100

**October 11<sup>th</sup>**  
9:00 a.m. – 11:30 a.m.

**I-40E toward ASHEVILLE**

- Merge onto I-81 N via exit #421 (on the left) toward Bristol
- Merge onto US-11E N via exit #23 toward Greeneville/Mosheim
- Turn Right onto Washing Ave.
- Turn Right onto W. College St.
- Turn Left into parking lot
- Overflow parking is available at Dillow Taylor Funeral Home

**KNOXVILLE**  
**PROFESSIONAL DEVELOPMENT CENTER**  
801 Tipton Ave, Knoxville, TN – 37920  
(865) 579-8018—Ext. 1051

**October 12<sup>th</sup>**  
9:00 a.m. – 11:30 a.m. or 1:00 – 3:30 p.m. (Repeat Sessions)

**From Johnson City (traveling I-40W)**

- Take the exit #388A (on the left) toward US-441 S/ DOWNTOWN/ UNIV OF TENN/ JAMES WHITE PKY.
- Merge onto TN-158 W/ JAMES WHITE PKWY.
- Take the CUMBERLAND AVE exit toward US-441 S/ DOWNTOWN
- Stay straight to go onto W CUMBERLAND
- Turn LEFT onto HENLEY STREET
- Continue on HENLEY STREET (Henley St. becomes Chapman Hwy at Baptist Hospital)
- Turn LEFT onto WOODLAWN PIKE SE (BP gas station on the corner)
- Turn LEFT onto ELLIS ST.
- BEAR RIGHT onto TIPTON AVE.
- School building is located on LEFT and is adjacent to Dogwood Elementary School

**From Chattanooga (traveling I-40E)**

- Take the US-441 S/ HENLEY ST exit #388- toward DOWNTOWN
- Take the US-441 S ramp toward HENLEY ST/UNIV OF TENNESSEE
- Continue on Henley Street (Henley St. becomes Chapman Hwy at Baptist Hospital)
- Turn LEFT onto WOODLAWN PIKE SE. (BP gas station on the corner)
- Pass Graystone Presbyterian Church, UT Woodlawn Apartments
- Turn LEFT onto ELLIS ST.
- BEAR RIGHT onto TIPTON AVE.
- School building is located on LEFT and is adjacent to Dogwood Elementary School

**PARKING:** Park in rear of the building. Drive past Dogwood Elementary and the Technology Center. Make a left onto Moody and then another left onto drive in back of the building to the parking lot. Enter the building through the back doors. Meeting will be held in the GREAT Room.

**CHATTANOOGA**  
**HAMILTON COUNTY SCHOOLS STAFF DEVELOPMENT CENTER (THE TEACHERS' PLACE)**  
**1161 W. 40<sup>th</sup> Street, Chattanooga, TN – 37409**  
**(423) 209-5400**

**October 13<sup>th</sup>**

9:00 a.m. – 11:30 a.m. or 1:00 – 3:30 p.m. (Repeat Sessions)

**I-24E toward CHATTANOOGA**

- Exit at the Broad Street/Long Street Exit
- Turn Right at First Street off exit
- Proceed to Broad Street and turn Left onto Broad Street
- Continue to Tennessee Avenue and turn Left
- Shortly after the light at the Winn-Dixie Drive, the road splits – Bear to the Left in front of Wann Funeral Home
- Turn Left on W. 40<sup>th</sup> STREET (no sign), cemetery will be on the right
- Come in front of building and enter drive – park and enter building in the center back

**I-75S toward CHATTANOOGA**

- Exit at South Market Street Exit
- Stay on South Market until it ends at W. 40<sup>th</sup> Street
- Turn Right onto W. 40<sup>th</sup> Street
- Building will be on the right, cemetery on the left
- Park and enter building in the center back

**NASHVILLE**  
**WOODMONT HILLS CHURCH—AUDITORIUM**  
3710 Franklin Road, Nashville – 37204-3506  
(615) 297-8551

**October 14<sup>th</sup>**

9:00 a.m. – 11:30 a.m. or 1:00 – 3:30 p.m. (Repeat Sessions)

**Coming From the North on Interstate 65 or Interstate 24**

- Take Interstate 65 south through Nashville toward Huntsville.
- Exit on Harding Place (highway 255) and turn right.
- At the intersection of Harding Place and Franklin Pike (highway 31) turn right.
- Travel north 1.3 miles to 3710 Franklin Pike.
- The church building is located on the right side of the road.

**Coming From the South on Interstate 65**

- Take Interstate 65 north toward Nashville.
- Exit south of downtown on Harding Place (highway 255) and turn left back across the interstate.
- At the intersection of Harding Place and Franklin Pike (highway 31) turn right.
- At the intersection of Harding Place and Franklin Pike (highway 31) turn right.
- Travel north 1.3 miles to 3710 Franklin Pike.
- The church building is located on the right side of the road.

**Coming From the Southeast on Interstate 24 or From the East on Interstate 40**

- Take Interstate 24 or Interstate 40 to the I-440 interchange.
- Exit on I-440 toward Memphis.
- Exit from I-440 to Interstate 65 south toward Huntsville.
- Exit Interstate 65 at Harding Place (highway 255) and turn right.
- At the intersection of Harding Place and Franklin Pike (highway 31) turn right.
- Travel north 1.3 miles to 3710 Franklin Pike.
- The church building is located on the right side of the road.

**Coming From the West on Interstate 40**

- Take Interstate 40 to the I-440 interchange.
- Exit on I-440 toward Knoxville.
- Exit from I-440 to Interstate 65 south toward Huntsville.
- Exit Interstate 65 at Harding Place (highway 255) and turn right.
- At the intersection of Harding Place and Franklin Pike (highway 31) turn right.
- Travel north 1.3 miles to 3710 Franklin Pike.
- The church building is located on the right side of the road.

